



Application for Education Attainment Supplement

Employee: _____

Degree beyond job requirement recently earned:

- Associate \$250
- Bachelor \$500
- Master \$750
- Doctorate \$1,000

Date degree was awarded: _____

Please summarize the degree's relevance and contribution to your current role at the College:

Attach official transcript

Employee's Signature: _____

Forward to Human Resources once complete

Human Resources Verification:	<input type="checkbox"/> Degree attainment is beyond position requirement		
	_____ Director of HR Signature	_____ Date	
Supervisor's Approval:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved		
	_____ Supervisor's Signature	_____ Date	
President's Approval:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved		
	_____ President's Signature	_____ Date	