

Agenda Item IV
Minutes - November 9, 2005

Board of Trustees
January 11, 2006, Meeting

SOUTHERN STATE COMMUNITY COLLEGE
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
November 9, 2005

The regular monthly meeting of the Southern State Community College Board of Trustees was held in the Board Room on the Central Campus of Southern State

[REDACTED]

Monitoring Confirmation:

1

2005), the President:

- Reported that Hillsboro City Schools is interested in using the Patriot Center for their home basketball games. It was suggested that a place be designated in the

(Vote Continued from Previous Page.)

Mr. Herdman

Mr. Lynn

Mr. McFarland

Mr. Shell

Mr. Ward

05.44

Report on Interviews of Investment Managers

Trustee Ward reported that an Ad Hoc Committee conducted interviews of investment managers on October 17. A summary of the interviews was provided, and an update on additional anticipated endowments for the Foundation was provided as well. On behalf of the Ad Hoc Committee, Mr. Ward recommended Bartlett and Company as our

investment firm. Mr. Shell moved and Mr. McFarland seconded that the Board of Trustees endorse Bartlett and Company as our investment manager and recommends that firm to the Foundation Executive Committee. All were in favor.

05.45

Fayette Campus Planning

Treasurer/Business Manager Jim Buck shared with the Board architectural drawings for the development of the Fayette Campus.

Other

Next Meeting: If there is a need, the Board will have their December meeting prior to the

Agenda Item IV.A
President's Report
October and November 2005

Board of Trustees
November 9, 2005, Meeting



Memorandum

To: [REDACTED] Board of Trustees

From: Dr. Lawrence N. Dukes, President
Date: October 4, 2005
Subject: President's Report for October 2005

Enrollment Update

Enrollment is not quite complete as of the writing of this Report, but it now appears the [REDACTED] enrollment as compared to our record of the [REDACTED]

This is a nice follow up to the awards that we won two years ago from the same organization, again for our Catalog, Viewbook and also our Billboards.

New Faculty Members

Charlie is a graduate of Hillsboro High School and holds a Bachelor of Science Degree from Abilene Christian University and a Master's Degree of Education in Counseling from Xavier University. He is also licensed as a professional clinical counselor and as an independent chemical dependency counselor. The two licensures are particularly helpful

Charlie has taught for us since 1998 and has always

Childcare Update

As the Board will note from the auxiliary enterprise financial reports, the Childcare Center continues to make significant progress with their deficit now down to \$6425. Considering that \$9000 was the payout for the last two months of employment for two employees plus paying for their accumulated vacation, the Childcare Center is actually operating at a small profit thus far.

Perhaps even more exciting than the progress the Childcare Center has made is the fact

short list of architectural firms who are capable of doing that type of planning for us. It seems appropriate that the College have a master plan and begin to review where programs are located and what space requirements are needed to keep things moving. It is probably also time to consider changing our schedule to include Friday classes throughout the day. This would eliminate some space needs and also increase the usage

of the Old Board of Regents building.

Larry Duke
[REDACTED]

To: ocan@ohiocan.org

Subject: MULTIMILLION DOLLAR FEDERAL GRANT TO PREPARE STUDENTS FOR COLLEGE

FOR IMMEDIATE RELEASE – September 7, 2005

Contacts: Jamie Abel, Assistant Director of Communications
614-644-1988, jabel@regents.state.oh.us, cell: 614-371-9454
Bret Crow, Assistant Director of Communications

A.

Members of the media with questions about college participation, attainment or other challenges/ opportunities in

Posted 9/22/2005 9:07 PM

Updated 9/22/2005 9:16 PM

USA TODAY

Big (lack of) men on campus

Where the Boys Are, released in 1960, is the quintessential college spring-break movie. Today, visitors to college campuses can't help but ask:

Where are the boys? (Related: Opposing view)

Currently, 135 women receive bachelor's degrees for every 100 men.

The gender gap is widening in the coming years, according to a

new report by the U.S. Department of Education.

This is ominous for every parent with a male child. The decline in college attendance means many will needlessly miss out on success in life.

The loss of educated workers also means the country will be less able to compete economically. The social implications - women having a hard

While demographers and economists have a pretty good idea where the boys end up, educators are largely clueless about the causes. Some say female teachers in elementary and middle schools, where male

a a

rewards students who can sit quietly - not a strong point for many boys, who earn poor grades

and fall behind. Others argue that a smart-isn't-cool bias has seeped

Center for Business and Industry – September 2005

Adams County Business Training Center

Activity and usage are on the increase this month. Nancy and John Joy met on

We are investigating several opportunities for training at YUSA, including computer training, PLC training, interviewing skills, math and measurement and blueprint reading.

New Sabina

We have been provided with a laundry list of training opportunities at New Sabina. The challenge is to find qualified instructors for everything they need.

Fort Dodge

pharmaceutical company. They have also requested an Interviewing Skills for Supervisors program and are also interested in a Business Communications program.

Technicolor

CBI is also working with the director of Turning Point to grow a SSCC wide paper recycling program. We are working with staff to challenge students to help with implementation of the program.

Command Spanish

We completed an open enrollment program in September and are exploring a

APPALACHIAN GATEWAY CENTER
FACILITIES EVALUATION

Organization Name HOSPICE OF HOPE - OHIO Date 9/14/05
VALLEY

(include the appropriate number)

Larry Dukes

From: Sherry Macdowell [smacdowe@sscc.edu]

Sent: Thursday, August 04, 2005 2:15 PM

To: 'Larry Dukes'

Subject: QUILT SQUARE

A 10' x 10' quilt square painted on boards and then mounted on the front of the South Campus is planned in conjunction with the Brown County, Ohio Quilt Barn Project. Locations visible from a major highway or well traveled roadway are preferred. Other good locations would also be near another tourist attraction, historic site or a wildlife area. The quilt barn project's goal is to have at least one square in each of the 16 Brown County Townships. Eagle Township currently has none – ~~SSCC should be the first. The cost of the square is \$500 (board, paint & artist). The project is willing~~

to subsidize SSCC's square with their grant, so the fee will be \$150.



Jon Husted
Speaker of the House
37th House District

September 23, 2005

President Lawrence Dukes
Southern State Community College
200 Hobart Drive
Hillsboro, Ohio 45133

Dear President Dukes:

On the campuses of Ohio's colleges and universities exists the foundation for a better Ohio - men and women with promise, knowledge and enthusiasm driven by their hopes and dreams for a better tomorrow. They have the ability to be our future leaders and the potential to fuel our economy far into the future. And, without the proper investment in them and opportunities for them, Ohio will lose their talents and, in turn, the ability to

As we have learned, it is imperative that we identify the parts of our system that are



Memorandum

To: SSSC Board of Trustees
From: Dr. Lawrence N. Dukes, President
Date: November 3, 2005
Subject: President's Report for the November 9, 2005, Board Meeting

Enrollment

Enrollment has grown slightly since the end of registration, and we now have .25 of 1 percent growth over our record enrollment of last year. That is the FTE figure. Our headcount enrollment is still down about 1.9 percent for the year. The lower than anticipated enrollment will make the budget very tight this year, but it should not present

Enclosed with this report is the demographic data on the College for the past five years.

have also signed agreements with both Warren and Green County Career Centers in
[REDACTED] Truck Driving Program, and we will in turn refer

[REDACTED]

of Merchants Bank stock, which is currently valued at \$107,640. That obviously is a big

The event planned for November 3 now has 250 individuals who have responded that

AAB	44	43	43	53	56		
AAS	97	95	106	79	64		
ATS	8	5	11	17	20		
CERTIFICATES	67	56	42	44	30		

Larry Dukes

From: John Tallieu

To: Larry Dukes; Stevetta Grooms; Nancy Wisecup; John Joy
Subject: Center for Business and Industry – October 2005

Center for Business and Industry – October 2005

Adams County Business Training Center

Lisa Tumbleson of Adams-Brown County Community Action completed 5 weeks of small business training two nights a week at the center. Improvements to the facility completed in October include installation of a new sign, gravelling of the parking lot, and completion of the speaker installation and final wiring of the video conferencing classroom. Classes in Introduction to Microsoft Word and Intermediate Word were offered from 9 am to 4 pm on October 18th and the 25th. Introductory and Intermediate Excel training is upcoming, with the

New Sabina

...with ... College and several

[Redacted]

CORPORATE AND COMMUNITY SERVICES
EXAMPLES OF COURSES OFFERED IN THE LAST TWO YEARS

3 Keys to Balancing Work and Family
Access
Access Advanced
Access Basic
ACCESS Development
Access Intermediate
ADA Workshop
Assessments and Readiness Training
Basic Computer Training
Basic Computers & Excel
Basic Computers & Word
Basic Excel
Basic Industrial Electricity
Basic Outlook
Basic Power Point
Basic Skills Enhancement
Basic Skills in Reading/Math/Critical Thinking
Books 'N' More

Business Communications

Business Communications - One-on-One
Business Graphics
CATIA Fundamentals.

Command Spanish
Command Spanish- Health
Command Spanish- Secondary Instruction

Command Spanish-Construction
Command Spanish-Outreach
Communicable Disease

CORPORATE AND COMMUNITY SERVICES

EXAMPLES OF SERVICES

Effective Leadership
Effective Leadership: Leading Through Change
English Assessment
Excel Advanced
Excel and Presentation Skills

Excel Basic
Excel Intermediate
Failure Mode & Effects Analysis (FMEA)
Finance for the Non-Financial Manager
Fire Extinguisher Class
First Aid

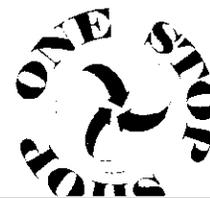
First Aid Initial

First Aid Certification

EXAMPLES OF COURSES OFFERED IN THE LAST TWO YEARS

- PowerPoint Advanced
- PowerPoint I
- PowerPoint II
- PowerPoint Intermediate
- PowerPoint XP
- Predictive Maintenance
- Professional Writing

FayetteWorks One-Stop



1270 US HWY 62 SW

Phone: 740-333-5115, ext. 5720
Fax: 740-333-5404

Roger Blackburn, Chair
Email: fayettechamber@yahoo.com

October 18, 2005

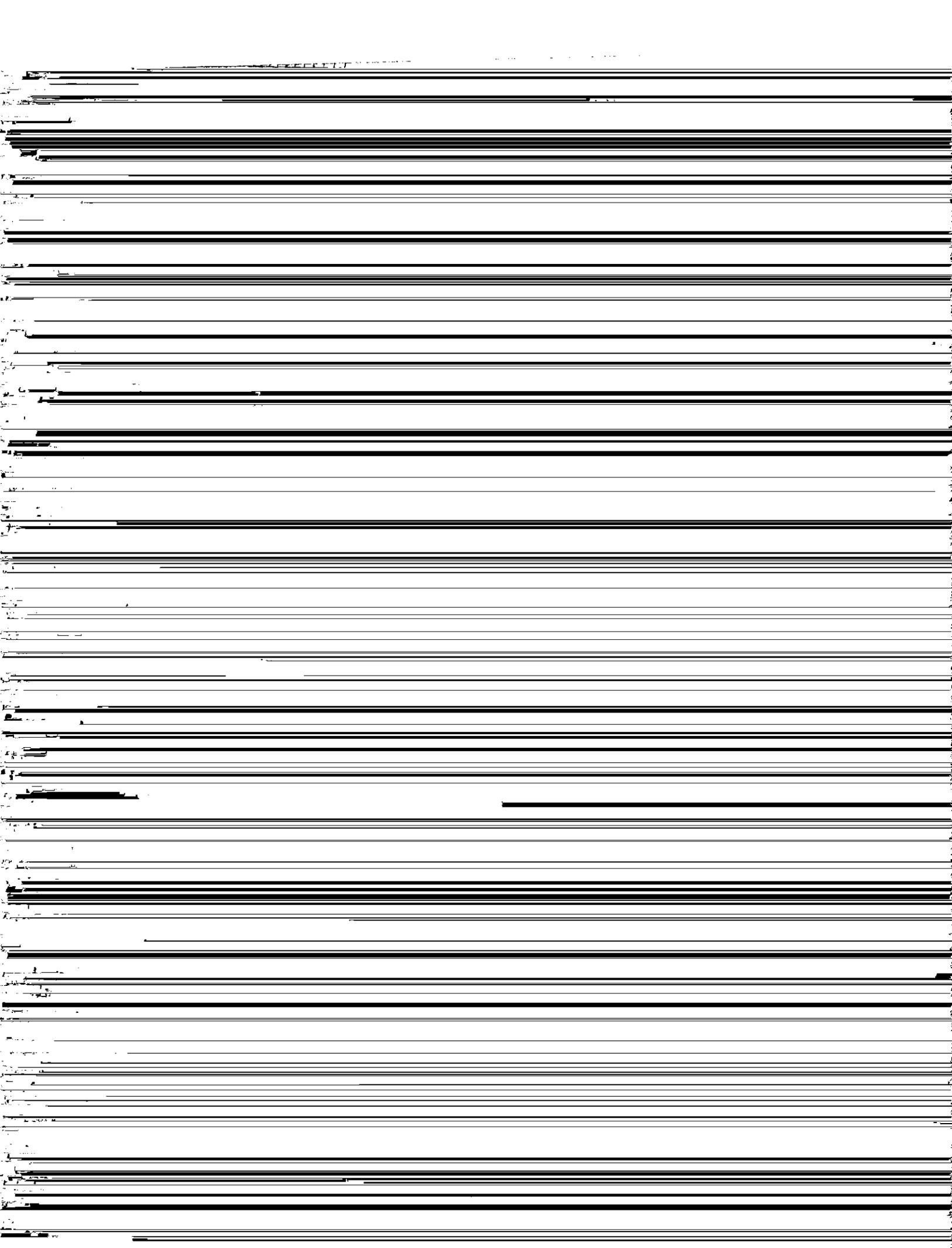
Dr. Lawrence N. Dukes
President
Southern State Community College
100 Hobart Drive
Hillsboro, OH 45133

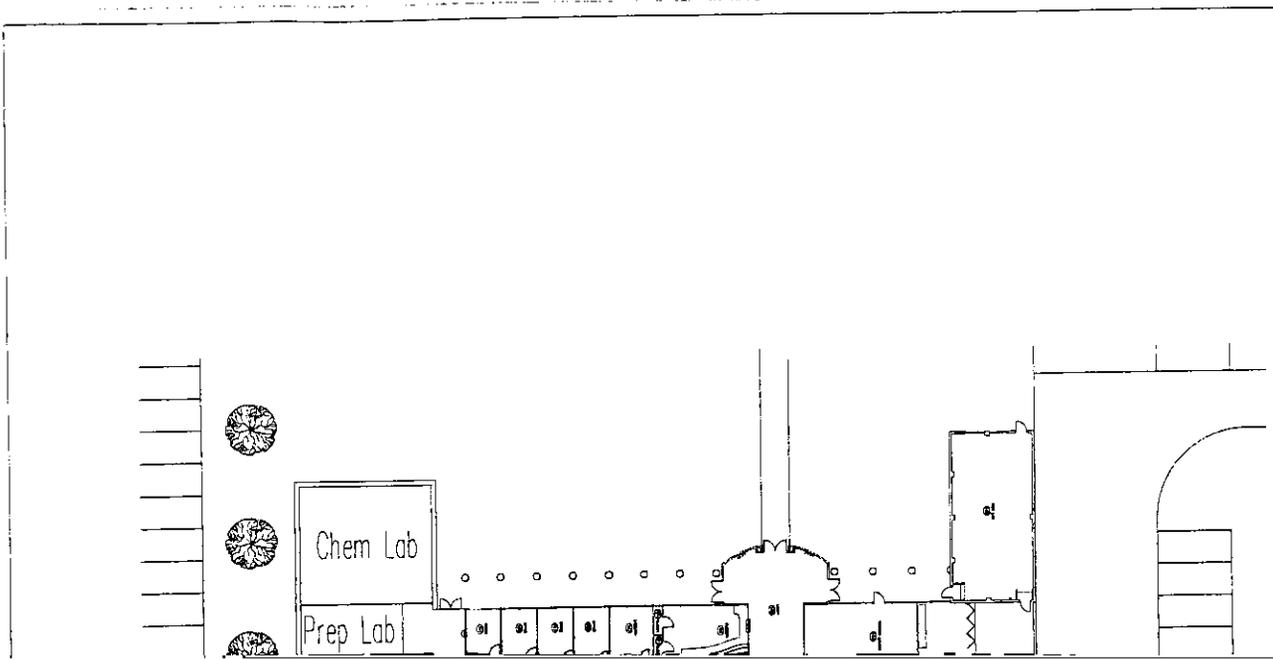
Dear Dr. Dukes:

As Chairperson of the Fayette County Workforce Policy Board, I am pleased we were able to again renew our contract for the FayetteWorks One-Stop site housed in the Fayette Campus of Southern State Community College.

On behalf of our Workforce Policy Board, Fayette County Commissioners and the employers and job seekers of the area, we extend our sincere thanks and appreciation to you and the College for making

it possible. We achieve through partnership what would not be possible





**SOUTHERN STATE COMMUNITY COLLEGE
DEPARTMENT OF NURSING: P.N. AND A.D.N. PROGRAMS
TOTAL GRADUATES BY COUNTY**

Revised Report
August 26, 2005
by Donna Lambert

S U M M A R Y

A.D.N. PROGRAM

Total graduates: 562
1988-June, 2005

Adams County	-	56
Brown County	-	90
Clinton County	-	93
Fayette County	-	57
Highland County	-	182
Clermont County	-	27
Ross County	-	19
Warren County	-	4
Greene County	-	2
Franklin County	-	2
Scioto County	-	18
Pike County	-	8
Noble County	-	1
Campbell Co., KY	-	1
Lewis Co., KY	-	1
Hamilton County	-	1

PN PROGRAM

Total graduates: 725
1982- August, 2005

Adams County	-	114
Brown County	-	97
Clinton County	-	98
Fayette County	-	110
Highland County	-	232
Clermont County	-	25
Ross County	-	21
Warren County	-	3
Greene County	-	5
Scioto County	-	1
Pike County	-	11
Pickaway County	-	4
Hamilton County	-	1
Madison County	-	1
Montgomery County	-	1
Galia County	-	1

COMMUNITY COLLEGE

Agenda Item IV.B
Treasurer's Report
September and October 2005



October 4, 2005

FROM:

James Buck, Treasurer

October 4, 2005 Financial Report

N STATE COMMUNITY COLLEGE
 FINANCIAL STATEMENTS - EXHIBIT 1 OF 6
 NINE MONTH BUDGET REPORT
 NINE MONTHS ENDED SEPTEMBER 30, 2005 (unaudited)

	FISCAL 06		FISCAL 05			
	ANNUAL BUDGET	09/30/05 Y-T-D	% OF BUDGET	09/30/04 Y-T-D	ANNUAL CHANGE	ANNUAL % CHG
REVENUE						
SUBSIDY	4,626,411	1,156,602	25.0%	1,108,968	47,634	4.3%
FEES	6,502,961	2,679,364	41.2%	2,511,305	168,059	6.7%
CONTRACTS	834,427	202,258	24.2%	208,035	(5,777)	-2.8%
COME	75,000	41,138	54.9%	25,769	15,369	59.6%
TOTAL REVENUE	12,038,799	4,079,362	33.9%	3,854,077	225,285	5.8%
EXPENDITURES						
PERSONNEL	5,836,720	1,013,028	17.4%	969,167	43,861	4.5%
OPERATIONAL	2,650	20	0.8%	21	(1)	-4.8%
PROPERTY SERVICE	11,578	3,593	31.0%	1,192	2,401	201.4%
OPERATIONAL SUPPORT	1,620,514	507,288	31.3%	437,699	69,589	15.9%
OPERATIONAL SERVICES	1,418,714	419,338	29.6%	382,256	37,082	9.7%
OPERATIONAL SUPPORT	1,480,038	322,893	21.8%	339,577	(16,684)	-4.9%
OPERATIONAL OPERATIONS	1,378,585	301,210	21.8%	259,267	41,943	16.2%
OPERATIONAL SHIPS	290,000	67,629	23.3%	75,457	(7,828)	-10.4%
TOTAL EXPENDITURES	12,038,799	2,634,999	21.9%	2,464,636	170,363	6.9%
PLUS/(DEFICIT)	0	1,444,363		1,389,441	54,922	4.0%

AGENCY	PLANT FUND	AGENCY FUND	TOTAL FUNDS
	339,017	48,125	3,958,719
			2,757,800
			813,816
			10,440
			15,045
			0
			24,142
	901,325		901,325
	17,378,002		17,378,002
	39,477		51,795
			22,199
2,318	18,657,821	48,125	25,933,283
			(14,970)
			34,399
			0
			251
			39,900
			0
			1,934,755
	3,032,093		3,065,018
			339,585
	15,625,728		15,625,728
2,318		48,125	4,908,617
2,318	18,657,821	48,125	25,933,283

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42
20
58
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40
58
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K	CHECK AMOUNT	DESCRIPTION
1339	\$5,777.20	PROFESSIONAL FEES
1841	\$18,122.23	ROOF PROJECT
1560	\$5,592.60	EQUIPMENT REPAIR
1574	\$20,959.00	EQUIPMENT
1816	\$10,000.00	POSTAGE
1630	\$8,784.52	INVENTORY
1646	\$8,640.40	UTILITIES
1682	\$5,693.91	INVENTORY
1698	\$18,932.48	PROFESSIONAL FEES
1705	\$7,838.00	LICENSE
1730	\$6,428.50	EQUIPMENT REPAIR
1774	\$5,801.40	EQUIPMENT
1789	\$6,189.03	RENT
1795	\$7,638.72	INVENTORY
2810	\$5,125.96	INVENTORY
2886	\$100,353.55	INVENTORY
2895	\$29,558.00	INVENTORY
2933	\$50,899.70	EQUIPMENT
2934	\$41,541.97	EQUIPMENT
2952	\$11,483.55	INVENTORY
2969	\$6,119.49	INVENTORY
2974	\$17,012.01	INVENTORY
2977	\$5,940.50	INVENTORY
2985	\$41,664.32	INVENTORY
3060	\$6,000.00	DEPOSIT FOR TEST FEES

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\$452,427.04
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SOLUTIONS

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SOLUTIONS

SOLUTIONS

SOLUTIONS

DESCRIPTION

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26

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TRANSFER TO SSCC	BEGINNING FUND BALANCE	CURRENT FUND BALANCE
	17,103	17,386
	27,525	27,982
	40,422	41,089
	11,049	11,282
	10,521	10,697
	9,469	9,628
	206,344	209,868
	6,095	6,193
	10,440	10,606
	11,442	11,633
	13,051	13,269
	13,643	13,869
	26,123	26,558
	28,267	28,724
	125,687	127,734
	6,514	6,617
	22,719	23,097
	14,458	14,698
	1,565,430	1,565,430
5,000	-	10,000
5,000	2,166,302	2,186,360
(150)	3,137	3,137
	21,146	21,146
	129	129
	6,672	11,672
	3,712	3,965
	12,458	12,458
	1,023	1,923
1,230		1,230
1,080	48,277	55,680
(7,662)	41,125	43,726
(7,662)	41,125	43,726
(1,582)	2,255,704	2,285,766



November 2, 2005

MEMORANDUM TO: Dr. Lawrence Dukes, President

FROM: James Buck, Treasurer

SUBJECT: October 31, 2005 Financial Reports

Please review the accompanying Financial Reports. As I mentioned last month, there

1%
3%
3%

2%
3%
5%
1%
7%
2%
3%
2%
8%
8%

STED -----

	TOTAL RESTRICTED	TOTAL CURRENT FUNDS
	0	2,620,977
	0	1,542,136
64	2,669,764	2,669,764
77	639,077	841,335
92	153,892	153,892
37	100,337	100,337
	0	1,134,683
	0	63,849
70	3,563,070	9,126,973
118	184,918	1,761,329
	0	26
194	602,394	606,359
153	12,853	637,863
88	56,788	397,155
0	0	423,099
	0	452,583
281	2,921,281	3,104,004
34	3,778,234	7,382,418
	0	1,040,049
352)	(188,352)	0
382	3,589,882	8,422,467
312)	(26,812)	704,506

ΓΑΛ

Β,486
3,803)
4,138
5,545

1,835
7,053
3,298
0,321
3,877
1,650
520
2,689
0
0,597
1,933
100
8,493
0
80
0,178
3,287
5,911
4,634
=====

SOUTHERN STATE COMMUNITY COLLEGE
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 5 OF 6
 5 ITEMS AND EXPENDITURES OVER \$5,000
 OCTOBER 2005

CHECK DATE	VENDOR	CHECK NO.	CHECK AMOUNT	DESCRIPTION
CT 4	AMERICAN ELECTRIC POWER	123073	\$6,632.76	UTILITIES
CT 4	ATI	123078	\$5,112.00	LAB SUPPLIES
CT 4	MCGRAW HILL INC	123130	\$17,216.82	INVENTORY
CT 4	PEARSON EDUCATION	123145	\$76,473.22	INVENTORY
CT 4	THOMSON LEARNING	123166	\$63,695.48	INVENTORY
CT 4	W NUHSBAUM INC	123172	\$12,513.75	EQUIPMENT
CT 18	PEARSON EDUCATION	123289	\$10,879.85	INVENTORY
CT 18	SIMPLEXGRINNELL LP	123303	\$6,335.49	MAINTENANCE
CT 18	THOMSON LEARNING	123310	\$15,731.06	INVENTORY
CT 18	VON HOLTBRINCK PUBLISHING	123316	\$13,410.74	INVENTORY
CT 20	THOMSON LEARNING	124229	\$14,605.00	INVENTORY
CT 20	TISSOTS HOME CENTER	124230	\$26,525.19	EQUIPMENT
CT 25	AMERICAN ELECTRIC POWER	124261	\$8,699.52	UTILITIES
CT 25	MID-AMERICAN CLEANING CONTRACTORS INC	124277	\$18,932.48	PROFESSIONAL FEES
CT 25	MODERN LEASING	124278	\$6,626.99	RENTAL
CT 31	AMERICAN ELECTRIC POWER	124595	\$6,860.37	UTILITIES
CT 31	JENZABAR/CMDS	124608	\$10,912.50	MAINTENANCE

TOTAL ----- \$321,163.22 -----

SOUTHERN STATE COMMUNITY COLLEGE
 MONTHLY FINANCIAL STATEMENTS - EXHIBIT 6 OF 6
 DONATIONS OCTOBER 2005

RECEIPT DATE	DONOR	CHECK AMOUNT	DESCRIPTION
OCT 4	WAL-MART FOUNDATION	\$875.00	ABLE DONATION
OCT 4	MARINE CORPS	\$1,350.00	SCHOLARSHIP
OCT 4	HIGH CO SOCIETY FOR CHILDREN & ADULTS	\$884.68	SCHOLARSHIP
OCT 4	SOUTHERN OH ED SERVICE	\$333.00	SCHOLARSHIP
OCT 6	HUNTINGTON NATL BANK	\$500.00	SCHOLARSHIP
OCT 26	HIGH CO RETIRED TEACHERS	\$600.00	SCHOLARSHIP
OCT 26	SPARGUR MEMORIAL	\$200.00	SCHOLARSHIP
OCT 28	BROWN CO GENERAL HOSPITAL	\$1,000.00	SCHOLARSHIP
OCT 28	BROWN CO GENERAL HOSPITAL	\$1,000.00	SCHOLARSHIP
OCT 28	BROWN CO GENERAL HOSPITAL	\$1,000.00	SCHOLARSHIP
OCT 28	BROWN CO GENERAL HOSPITAL	\$1,000.00	SCHOLARSHIP

TOTAL		\$8,742.68	

56

83

50

89

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196

103

90

189

189

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328
584
357
921
526
457
955
154
743
445
881
518
161
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539
394
579
141
009
833
640
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190

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129
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980
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,903

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,589
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